



After School Learning Tree

<http://www.yucailearningtree.com>

11525 Sorrento Valley Road, San Diego, CA 92121 Phone: (858) 603-2211, (858) 736-6006 Fax: (858) 259-0066

REGISTRATION FORM

STUDENT'S NAME:		BIRTHDATE:	GENDER: M F
ADDRESS:		CITY:	ZIP:
MOTHER'S NAME:		MOTHER'S CELL PHONE #:	
MOTHER'S E-MAIL ADDRESS:		MOTHER'S WORK #:	
FATHER'S NAME:		FATHER'S CELL PHONE #:	
FATHER'S E-MAIL ADDRESS:		FATHER'S WORK #:	
SCHOOL NAME:			
SCHOOL ADDRESS:		CITY:	ZIP:
GRADE:	CLASSROOM #:	DISMISSAL TIME:	
SHORT DAY: (CIRCLE ONE) TUESDAY WEDNESDAY THURSDAY		DISMISSAL TIME:	
HOW DID YOU HEAR ABOUT US?			

ATTENDANCE DAYS (Please Circle): Monday Tuesday Wednesday Thursday Friday

First Attendant Date: _____

POLICY: If your child is not in need of pick-up on a certain day, no credit will be given. You must contact AFTER SCHOOL LEARNING TREE to inform us of this change via phone or e-mail by no later than one hour prior to the designated pick-up time. If you do not contact us, a \$10.00 fee will be charged.

EMERGENCY RELEASE: I hereby give AFTER SCHOOL LEARNING TREE permission to seek medical attention for the child in the above form in any event that I am not present at the time of illness or injury.

LIABILITY RELEASE: I hereby waive all rights and claims against AFTER SCHOOL LEARNING TREE and its team members for any liability resulting from my child's participation in any indoor or outdoor events or transportation organized by AFTER SCHOOL LEARNING TREE.

PARENT/GUARDIAN SIGNATURE: _____ **DATE:** _____



ENROLLMENT AGREEMENT

1. ENROLLMENT AND WAITING LIST

For the consistency of learning foreign languages and math, we strongly suggest you enroll your child in our program at least 3 days a week. Returning students that were enrolled for more than 3 days a week have first priority; whereas new students or those enrolled less than 3 days a week may be placed on the waiting list due to overwhelming interest.

2. TUITION PAYMENTS AND LATE FEES

It is the responsibility of parents to pay the tuition by the 1st day of each month. A \$25 late fee is required for any late payments.

3. REFUNDS

The registration fee, materials fee, and tuition are non-refundable. If you would like to withdraw your child from the program, 2 weeks advanced notice is required.

4. ABSENCES AND CREDITS

If your child will not be in attendance on a certain day, no credit will be given. You must contact AFTER SCHOOL LEARNING TREE to inform us that a school pick-up is not needed via phone or e-mail by no later than one hour prior to the designated pick-up time. If you do not contact us, a \$10.00 fee will be charged and added to the next month's tuition.

5. PICK-UP PROCEDURE

Parents or authorized persons are allowed to pick-up children anytime during business hours. A signature and a sign-out time are required on the daily Sign-In/Sign-Out Sheet. Parents should wait in the front area while staff escorts the child from his/her classroom before 6:00 PM. PLEASE NOTE: Late pick-up will incur a \$15 charge for the start of every 15-minute interval (starting at 6:30 PM). This amount will be due on the same day or added to the next month's tuition. After-Hour Care will be available upon request. Please contact us and check the applicable fee.

6. ILLNESSES

Sick children should stay at home to protect the health of the other children and teachers. If your child has a fever of 100 degrees or above, he/she should not attend AFTER SCHOOL LEARNING TREE until he/she has been fever-free for at least 24 hours. If your child becomes ill while attending AFTER SCHOOL LEARNING TREE, you will be immediately notified. Your child must be picked-up promptly.

7. REFERRAL CREDIT

To show our appreciation of new student referrals, you will be rewarded with a \$50 credit for each new student that you bring to AFTER SCHOOL LEARNING TREE. This credit will be awarded after the new student has been enrolled for at least 3 months and may only be applied toward your child's tuition.

8. FOOD AND WATER

It is the responsibility of parents to prepare enough food and water for their children. Please remind your child to not share food with others in order to avoid risks from food allergies.

9. SCHOOL CLOSURE

AFTER SCHOOL LEARNING TREE may not be open during unplanned closure of public schools in the area, such as in the event of wildfires, earthquakes, etc. It may also be closed due to a low attendance rate.

10. TERMINATION OF AGREEMENT

AFTER SCHOOL LEARNING TREE reserves the right to terminate this agreement at any time for reasons including, but not limited to:

- Violation of AFTER SCHOOL LEARNING TREE policies
- Disrespect of teachers, staff and/or other students
- Consistent disobedience of school and classroom rules
- Violent or destructive behavior

11. DESTRUCTION OF SCHOOL PROPERTY

If your child causes damage to any interior or exterior property of AFTER SCHOOL LEARNING TREE, parents are responsible for either fixing or paying the repair fee for the damage.

12. EMERGENCY RELEASE

By signing below, parents give AFTER SCHOOL LEARNING TREE permission to seek medical attention for their child in the event that parents are not present at the time of illness or injury.

13. LIABILITY RELEASE

By signing below, parents waive all rights and claims against AFTER SCHOOL LEARNING TREE and its team members for any liability which may arise from incidents or accidents involving children's participation in any indoor or outdoor events or transportation organized by AFTER SCHOOL LEARNING TREE.

I, _____, agree to enroll _____ as a student at AFTER SCHOOL LEARNING TREE and the school agrees to accept the enrollment of the child named herein as a student for the school year, subject to the terms and conditions in this agreement. I hereby agree to follow all AFTER SCHOOL LEARNING TREE guidelines.

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

PRINCIPAL SIGNATURE: _____ DATE: _____



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EMERGENCY AND MEDICATION INFORMATION

STUDENT'S NAME:	BIRTHDATE: / /	GENDER: M F
PARENT NAME:	PARENT PHONE #:	
1. EMERGENCY CONTACT NAME:	EMERGENCY CONTACT PHONE #:	
2. EMERGENCY CONTACT NAME:	EMERGENCY CONTACT PHONE #:	
EXISTING MEDICAL CONDITIONS AND RESTRICTIONS (Please explain and describe in detail):		
ALLERGIES (Please list all known allergies and describe reaction and management of the reaction):		
MEDICATIONS BEING TAKEN (Please note: AFTER SCHOOL LEARNING TREE does not administer any medication) Please list ALL medication (including over-the-counter or nonprescription drugs) taken routinely.		
MEDICATION NAME:	REASON FOR TAKING:	
MEDICATION NAME:	REASON FOR TAKING:	
MEDICATION NAME:	REASON FOR TAKING:	

PERMISSION TO PROVIDE NECESSARY TREATMENT IN CASE OF EMERGENCY

I hereby give permission to the medical personnel selected by the program director to order x-rays, routine tests and treatment; to release any records necessary for insurance purposes; and to provide or arrange necessary related transportation for my child. In the event I cannot be reached in an emergency, I hereby give permission to the medical personnel selected by the program director to administer treatment, including hospitalization, for the person named above. This completed form may be photocopied for trips outside the facility. After first enrolling in the AFTER SCHOOL LEARNING TREE program and agreeing to its terms, I give permission for my child to take part in all activities. I agree to place him/her in the care of the AFTER SCHOOL LEARNING TREE program, subject to all its rules and regulations. I understand the nature and purpose of the AFTER SCHOOL LEARNING TREE program and camp activities and I am aware that any strenuous physical activity involves risks. Accordingly, I release, discharge, absolve, and hold harmless AFTER SCHOOL LEARNING TREE, its agents, employees and instructors, from any and all liability arising from any accident, injury or loss sustained by my child as a result of activities sponsored by AFTER SCHOOL LEARNING TREE. I agree to waive any and all claims against persons connected with AFTER SCHOOL LEARNING TREE.

PARENT SIGNATURE: _____ DATE: _____



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REGISTRATION FEE AND TUITION

School Year 2022-2023

BASIC AFTER SCHOOL PROGRAM	
NEW STUDENT REGISTRATION FEE: \$60; MATERIAL FEE: \$60	
4- or 5-DAYS ATTENDANCE: REGULAR SCHOOL DAY: \$35/day SHORT SCHOOL DAY: \$40/day	1-3 DAYS ATTENDANCE: REGULAR SCHOOL DAY: \$38/day SHORT SCHOOL DAY: \$43/day
HOLIDAY & FULL DAY: \$75/day	

*DAILY SCHEDULE CLASSES ARE INCLUDED IN THE DAILY RATE.

*THE FOLLOWING IS A LIST OF ACADEMIC SUBJECTS AND THE PRIVATE / GROUP LESSON TUTORIAL RATE:

ACADEMIC SUBJECTS:	PRIVATE RATE:
ENGLISH	\$70/hour
ADULTS ENGLISH	\$70/hour
ENGLISH GROUP WRITING	\$25/class; \$40/class (2 hour)
CHINESE	\$70/hour
MATH	\$70/hour
SAT PREPARATION	Starting from \$75/hour
SPANISH	\$70/hour
SPEECH	Please Check for availability
MUSIC LESSONS:	PRIVATE RATE:
FLUTE/RECORDER	\$40/30 min
PIANO THEORY	\$15/15 min
PIANO	\$40/30 min
CELLO	\$40/30 min
GUITAR	\$40/30 min
GUZHENG(古筝)	\$40/30 min
Youth Choir (2 nd Graders & up)	\$25 / Class
SINGING & Vocal	\$40/30 min
FINE ARTS & SPORTS:	PRIVATE RATE: See flyers for detailed information
Fine Art	\$25/hour (Small Group Lesson)
PING PONG	Price Varies by Coaches: 65, 70, 100/hour
PING PONG TEAM	\$30/2-Hour Training Or \$300/month (Unlimited)
DANCE	\$99/Month (Once A Week)
Ballet	\$25/Class (Small Group Lesson)
CHESS	\$25/hour (Small Group Lesson)
Go (围棋)	\$35/hour (Small Group Lesson)
Martial Arts	Please Check for Availability